

**SILVER STATE ENERGY ASSOCIATION
BOARD OF DIRECTORS MEETING**

**APRIL 7, 2016
MINUTES**

**Call to Order
10:00 A.M.**

Grand Canyon Conference Room, Southern Nevada Water Authority
100 City Parkway, Suite 700, Las Vegas, Nevada

DIRECTORS PRESENT:

Rory Dwyer, City of Boulder City; Douglas Beatty, Colorado River Commission; Edward Wright, Lincoln County Power District No. 1; Mike Fetherston, Overton Power District No. 5; David Johnson, Southern Nevada Water Authority

STAFF PRESENT:

Scott Krantz, Laura Browning

CALL TO ORDER

The meeting was called to order by Rory Dwyer. The meeting was noticed and posted in accordance with the Nevada Open Meeting law.

COMMENTS BY THE GENERAL PUBLIC

There were no speakers wishing to be heard.

ITEM NO.

1. APPROVAL OF AGENDA AND MINUTES OF THE MEETING OF MAY 27, 2015

ACTION: A motion was made by Mike Fetherston and seconded by David Johnson that the agenda for the meeting and minutes of the May 27, 2015 meeting be approved. The motion was unanimously approved.

2. CONSIDERATION OF AND POSSIBLE ACTION TO SELECT A CHAIRPERSON AND VICE CHAIRPERSON FOR FISCAL YEAR 2016/2017

Rory Dwyer opened nominations for a new Chairperson and Vice Chairperson.

FINAL ACTION: A motion was made by Edward Wright and seconded by Mike Fetherston to appoint Rory Dwyer the Chair and Douglas Beatty the Vice Chair for Fiscal Year 2016/2017. The motion was unanimously approved.

3. RECEIVE AND POSSIBLY ACCEPT THE ANNUAL FINANCIAL AUDIT REPORT FOR FISCAL YEAR ENDED JUNE 30, 2015

Richard Bowler of Piercy Bowler Taylor & Kern (PBTk) gave a summary of the annual financial audit report, which was completed for the year ending June 30, 2015. Copies were distributed to the Board prior to this meeting. PBTk provided, along with the financial statements, an unqualified opinion with respect to the audit.

FINAL ACTION: A motion was made by Douglas Beatty and seconded by Edward Wright to accept the annual financial audit report for fiscal year ended June 30, 2015. The motion was unanimously approved.

4. RECEIVE AN INFORMATIONAL PRESENTATION FROM STAFF ON THE BUDGET FOR THE SILVER STATE ENERGY ASSOCIATION FOR FISCAL YEAR JULY 1, 2016 TO JUNE 30, 2017.

Rick Schmalz gave an informational presentation on the budget for Fiscal Year July 1, 2016 to June 30, 2017. The budget process was explained, a summary was shown of the overall expenses and customer funding sources, budgets for all Project Services Agreements were presented, and highlights of the Administrative and General (A&G) budget were discussed.

5. CONSIDERATION OF AND POSSIBLE ACTION TO APPROVE THE ADMINISTRATIVE AND GENERAL BUDGET FOR THE FISCAL YEAR JULY 1, 2016 TO JUNE 30, 2017.

Gail Bates summarized the 2016/2017 A&G budget. This budget is required by the Cooperative Agreement and consists of labor and expenses that are not associated with any of the projects, each of which has a separate budget. For the current fiscal year, \$72,109 was budgeted for labor and operating expenses. For Fiscal Year 2016/2017, it is proposed that the budget be reduced to \$58,226. Key reason for the decrease is reduced audit expenses.

FINAL ACTION: A motion was made by David Johnson and seconded by Douglas Beatty to approve the 2016/2017 Administrative and General budget. The motion was unanimously approved.

6. CONSIDERATION OF AND POSSIBLE ACTION TO AUTHORIZE THE SSEA MANAGER TO SIGN AN AGREEMENT BETWEEN THE WESTERN AREA POWER ADMINISTRATION AND THE SILVER STATE ENERGY ASSOCIATION FOR PAYMENT OF PEAK RELIABILITY, INC., CHARGES

Scott Krantz stated that this agreement is only to change the billing method for charges assessed by Peak Reliability, Inc. (Peak). Currently, Peak directly assesses the Silver State Energy Association (SSEA) for its proportional share of Peak's costs. In the future, Peak will assess Western Area Power Administration (Western) for its proportional share of Peak's costs. Under the agreement, Western will assess SSEA for its proportional share of Peak's costs.

FINAL ACTION: A motion was made by Edward Wright and seconded by Mike Fetherston to authorize the SSEA Manager to sign an agreement between the Western Area Power Administration and the Silver State Energy Association for payment of Peak Reliability, Inc., charges. The motion was unanimously approved.

7. CONSIDERATION OF AND POSSIBLE ACTION TO RATIFY THE MUNI-LINK SERVICES AGREEMENT AND ACCOMPANYING SCHEDULE OF SERVICES BETWEEN LINK COMPUTER CORPORATION AND THE SILVER STATE ENERGY ASSOCIATION FOR BILLING AND INVOICING SOFTWARE IN THE AMOUNT OF \$4,500 AND AUTHORIZE THE SSEA MANAGER TO APPROVE FUTURE RENEWAL PERIODS

Scott Krantz explained that this agreement is for an Internet-based utility billing software solution that will integrate with SSEA's existing accounting and meter software. Staff is using the software on a trial basis to see if it improves productivity. Scott signed the agreement in accordance with the SSEA Purchasing Actions Resolution dated April 24, 2013, which delegates authority to the SSEA Manager for purchasing actions not to exceed \$10,000. However, if the agreement is renewed, future renewal periods may exceed the \$10,000 amount authorized in the resolution.

FINAL ACTION: A motion was made by Mike Fetherston and seconded by David Johnson to ratify the Muni-Link Services Agreement and accompanying Schedule of Services between Link Computer Corporation and the Silver State Energy Association for billing and invoicing software in the amount of \$4,500 and authorize the SSEA Manager to approve future renewal periods. The motion was unanimously approved.

8. CONSIDERATION OF AND POSSIBLE ACTION TO AUTHORIZE THE SSEA MANAGER TO SIGN A PROGRAMMATIC AGREEMENT AMONG LAS VEGAS FIELD OFFICE OF THE SOUTHERN NEVADA DISTRICT OFFICE OF THE BUREAU OF LAND MANAGEMENT, BUREAU OF RECLAMATION, NATIONAL PARK SERVICE, ADVISORY COUNCIL ON HISTORIC PRESERVATION, SILVER STATE ENERGY ASSOCIATION AND NEVADA STATE HISTORIC PRESERVATION OFFICER REGARDING THE EASTERN NEVADA TRANSMISSION PROJECT

Scott Krantz stated that a right-of-way application was submitted back in 2008 to the Bureau of Land Management (BLM) for the Eastern Nevada Transmission Project (ENTP). Prior to issuance of the rights-of-way, the BLM must comply with federal environmental laws and regulations, including Section 106 of the National Historic Preservation Act. The Programmatic Agreement identifies the process and procedures that must be completed to achieve Section 106 compliance for the ENTP. SSEA will be responsible for conducting procedures including identification and evaluation of cultural resources, and the treatment of historic properties that may be directly or indirectly affected by the ENTP. Costs associated with implementing this agreement that require Board approval will be brought before the Board as needed.

FINAL ACTION: A motion was made by Douglas Beatty and seconded by Edward Wright to authorize the SSEA Manager to sign a Programmatic Agreement among Las Vegas Field Office of the Southern Nevada District Office of the Bureau of Land Management, Bureau of Reclamation, National Park Service, Advisory Council on Historic Preservation, Silver State Energy Association and Nevada State Historic Preservation Officer regarding the Eastern Nevada Transmission Project. The motion was unanimously approved.

9. COMMENTS BY THE GENERAL PUBLIC

There were no speakers wishing to be heard.

10. ADJOURN

There being no further business to come before the Board, the meeting was adjourned at approximately 10:27 a.m.